



Check and Title Handling Authorization

In a continuing effort to provide the finest service available, we are offering several options designed to help you receive your title work in a manner most convenient to your dealership. Manheim's policy is to **ALWAYS DEFAULT TO MAIL CHECKS/TITLES VIA UNITED STATES POSTAL SERVICE FIRST CLASS MAIL AT NO EXPENSE TO YOU** to the mailing address on file.

Complete this form **ONLY** if you prefer Manheim to **HOLD** or **OVERNIGHT CHECKS/TITLES**. If you choose overnight mail, and the mailing address on file is a P.O. Box, then the lot address on file will be used. Manheim is not responsible for lost checks or titles when handled per your instructions.

Since your choice may differ, per the distance between your dealership and a particular Manheim Auction, these instructions will only apply to the current Manheim Auction location of:

Choose **ONE** option below.

- HOLD CHECKS/TITLES AT AUCTION FOR PICK UP**
- STANDARD OVERNIGHT – BILLED TO YOUR COURIER ACCOUNT**

Fed Ex account # _____

UPS account # _____

- STANDARD OVERNIGHT – USING AUCTION COURIER AND BILLED TO YOUR A/R ACCOUNT**

Signature _____

Printed Name _____

Title (must be Owner/Officer) _____

Dealership Name _____

Date _____